

<http://grad.uic.edu>

Information should be typed online (except for signatures at bottom), and then printed

Name of Student _____ UIN _____
For defense, type name exactly as it will appear on thesis/dissertation title page *Nine-digit ID from I-Card*

Student's Graduate Program (e.g. History) _____ Program Code 20FS _____

Master's Thesis Defense* Preliminary Examination EDD Doctorate Project Defense* Doctoral Dissertation Defense*

Anticipated date of exam or defense (mm/dd/yyyy) _____ Email of Student _____

* Thesis, doctoral project or dissertation title (must not exceed 105 characters in length including spaces):

REGULATORY ISSUES Complete questions (1) - (4) for Master's or Doctoral Defense; complete only question (4) for Preliminary Examination.

1. Does the student's research involve human subjects? Yes No
If yes, has the Institutional Review Board approved the proposal? Yes No 1. Approval # _____

2. Does the student's research involve animals in any way? Yes No
If yes, has the Animal Care Committee approved the proposal? Yes No 2. Approval # _____

3. Does the student's research involve recombinant DNA? Yes No
If yes, has the Institutional Biosafety Committee approved the proposal? Yes No 3. Approval # _____

4. Does the student have any financial, non-financial (including previous employment) affiliation, or romantic, sexual, or familial relationship with any member on the proposed committee outside of normal accepted academic activity, mentoring, and support? (If unsure a conflict exists, answer "Yes.") Yes No 4. **If "Yes," attach a statement specifying the nature, length, and time period of the relationship, and rationale for having that member on the committee.**

See policy at: <http://grad.uic.edu/student-committee-conflict-interest-statement>

Graduate College policy requires the minimum membership of committees as follows:

	Total Number	Full Membership	Tenure Requirement	Outside Member**
Master's thesis defense	Three	One	One	Not required
Preliminary exam	Five***	Three	Two	Recommended, but optional
Professional doctorate project defense (EDD only)	Three***	One	Not required	Not required
Dissertation defense	Five***	Two	Two	One mandatory

**Outside member is defined as outside of the program, although some programs may require outside of UIC

***Chairperson must have full membership (not necessarily tenured)

We recommend that the following be approved as members of the committee for the student named above:

Name of Committee Member	Department of Committee Member
Chairperson (type name on line above)	
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Name of outside member (type name on line above)**
curriculum vitae must be attached if not a member of Grad Coll faculty

Name of department (if UIC but outside of student's program), or, Name of institution, agency, etc. (if outside of UIC)

Advisor signature _____ Print name _____ Date _____

Department head or director of graduate studies signature _____ Print name _____ Date _____

Approved: _____ Graduate College signature _____ Date _____